# **Front of House Cleaning Checklist**

|  |  |  |  |  |  |  |  |
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| **DUTIES**  | **SUN**  | **MON**  | **TUES**  | **WED**  | **THURS**  | **FRI**  | **SAT**  |
| **DINING ROOM:**  |   |   |   |   |   |   |   |
| Dining tables cleaned & sanitized  |   |   |   |   |   |   |   |
| Benches/ chairs cleaned & sanitized  |   |   |   |   |   |   |   |
| Floors swept & mopped  |   |   |   |   |   |   |   |
| Condiment bottles cleaned & restocked  |   |   |   |   |   |   |   |
| Menus cleaned & sanitized  |   |   |   |   |   |   |   |
| **BAR AREA:**  |   |   |   |   |   |   |   |
| Bar counter cleaned & sanitized  |   |   |   |   |   |   |   |
| Hand sink clean and stocked (soap, paper towel)  |   |   |   |   |   |   |   |
| Ice well clean  |   |   |   |   |   |   |   |
| Pop gun clean  |   |   |   |   |   |   |   |
| Floors swept & mopped  |   |   |   |   |   |   |   |
| All fridges clean & stocked  |   |   |   |   |   |   |   |
| Pre- cut fruit wrapped  |   |   |   |   |   |   |   |
| Glass dishwasher taken apart and cleaned (if applicable)  |   |   |   |   |   |   |   |
| Beer taps cleaned & insert plugs  |   |   |   |   |   |   |   |
| **WASHROOMS:**  |   |   |   |   |   |   |   |
| Sinks & counters clean  |   |   |   |   |   |   |   |
| Toilets clean  |   |   |   |   |   |   |   |
| Floors swept & mopped  |   |   |   |   |   |   |   |
| Soap, paper towel, toilet paper stocked  |   |   |   |   |   |   |   |
| **MISC:**  |   |   |   |   |   |   |   |
| All garbage’s emptied & taken out  |   |   |   |   |   |   |   |
| Windows and doors cleaned  |   |   |   |   |   |   |   |
| High touch surfaces sanitized (i.e. door handles, host stand, etc.)  |   |   |   |   |   |   |   |
| Dirty cloths changed out  |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |